

Position Title: Director of Client Services Position Description

Reports to: Executive Director

Salary Range: \$60,000 starting salary. Commensurate with experience and existing pay/benefits scales at SARA, exempt position

The Director of Client Services is a licensed mental health professional (LCSW, LPC, Psy.D LCP) who provides overall leadership to SARA's Direct Services Team. This includes program development, clinical supervision, and/or administrative supervision to staff advocates and therapists. The ideal individual has at least two years post-licensure experience and has training in trauma specific interventions based on the neurological impact of trauma. A background in other sexual assault agencies or training in the dynamics of sexual violence and advocacy is preferred. View the job post at saracville.org

Supervision and Leadership

- Provides administrative and clinical supervision to staff therapists.
- Provides supervision towards licensure to license-eligible staff or finds an appropriate supervisor in the community.
- Provides weekly supervision to staff advocates
- Facilitates weekly team meetings and consultation.
- Supervises clinical interns.
- Participates in the selection, training, and on-boarding of new direct services staff.
- Organizes outside training, consultation, and support as needed for DS staff development.
- Sits on SARA's leadership team to provide direct service perspective in agency-wide processes, development, and decision making.

Direct Services Programing and Procedures

- Works with Executive Director and DS staff to develop and/or evaluate Direct Services' processes, procedures, and programs.
- Develops therapeutic programming.
- Develops programming/training for clinical interns.
- Works with advocates to develop new programs and services specific to advocacy and outreach to underserved communities.

Clinical Caseload

- Completes clinical assessments to determine appropriateness of fit for therapy services.
- Maintains a 1-2 individual caseload, which may include group facilitation.

Education/Experience:

Licensed LCSW, LPC, LMFT, or Psy.D, ideally two years post-licensure and relevant working experience preferred.

This position may include occasional evening and weekend hours. Employee must have access to a vehicle, possess a valid driver's license and proof of insurance. Employee must submit to a criminal and child abuse background check at least every three years and must demonstrate proof of legal ability to work in the United States. Occasional in-state and out-of-state travel is required.